

Chromebook Repairs

The Hazelwood School District facilities will remain closed through May 29, 2020. During this time, technology will have limited staff at the Opportunity Center (1865 Dunn Road, St. Louis, MO 63138) to service families. Families will be able to swap Chromebooks at the Opportunity Center. We are only swapping out broken or inoperable devices.

Minor issues can be reported to the Help Desk by calling 314-953-5099 or emailing <u>helpdesk@hazelwoodschools.org</u>.

Here are the procedures that will need to be followed at the Opportunity Center:

- The Chromebook swap will be held on the back of the east parking lot near the fields
- Families will drive up to the designated station, present their student ID, Chromebook, and power adapter
- The technician will inventory the gear, document the barcode & service tag, and hand them a new Chromebook
- No one is to exit their vehicle during this time
- Please come at your assigned date and time according to the schedule listed below.

Hazelwood Opportunity Center: 1865 Dunn Road, St. Louis, MO 63138

Thursday, April 16, 2020

8:00am – 10:00am Central High 11:00am – 1:00pm East High

Monday, April 20, 2020

8:00am – 10:00am West High

11:00am – 1:00pm Hazelwood Opportunity Center

Tuesday, April 21, 2020

8:00am – 10:00am Central Middle

11:00am – 1:00pm East Middle, North Middle

Wednesday, April 22, 2020

8:00am – 10:00am Northwest Middle 11:00am – 1:00pm Southeast Middle

Thursday, April 23, 2020

8:00am – 10:00am West Middle

11:00am – 1:00pm Armstrong, Arrowpoint, Barrington, Brown, Cold Water

Monday, April 27, 2020

8:00am – 10:00am Garrett, Grannemann, Jamestown, Jana, Jury 11:00am – 1:00pm Keeven, Larimore, Lawson, Lusher, McCurdy

Tuesday, April 28, 2020

8:00am – 10:00am McNair, Russell, Townsend, Twillman, Walker 11:00am – 1:00pm Makeup for those who missed their scheduled time

If repairs are needed after April 28th, please contact the Help Desk at 314-953-5099 or helpdesk@hazelwoodschools.org to schedule.